

DRAFT
SAN LUIS OBISPO COUNTY
PARKS AND RECREATION COMMISSION
JANUARY 28, 2010
COUNTY GOVERNMENT CENTER
SAN LUIS OBISPO, CALIFORNIA

Commissioners Present: Pandora Nash-Karner, Rick Mathews (arrived 6:27 pm), Deanne Gonzales and Bruce Hilton.

Commissioners Absent: Paul Teixeira

Staff Present: Curtis Black, Stacey King, Jan DiLeo, Shaun Cooper, Janette Pell, Jennifer Colvard and Ernie Del Rio

Call to Order: 6:00 p.m.

OPENING

1. **Pledge of Allegiance.**
2. **Nominations and Election of Commission Chair and Vice-Chair.** **Commissioner Nash-Karner** nominated **Commissioner Hilton** for Chairman, seconded by **Commissioner Mathews**. Motion passed 4-0. **Commissioner Hilton** nominated **Commissioner Gonzales** for Vice-Chairman, seconded by **Commissioner Nash-Karner**. Motion passed 4-0.
3. **Public Comments.** Dorothy Jennings spoke about outreach. Asked if staff could send agenda and packet to TAC (Trails Advisory Committee) and the chairs of Board recognized advisory councils.
4. **Commissioner Comments and Outreach.** **Commissioner Hilton** thanked **Commissioner Nash-Karner** for the use of her home for the Park Commission retreat. **Commissioner Hilton** said he would renew memberships with various groups over the next year, and will focus on outreach with these groups. **Commissioner Gonzales** has talked to cattlemen's groups about parks and will become more involved in the near future. She went to San Miguel Park with **Curtis Black** and discussed future park expansion. **Commissioner Nash-Karner** said turf removal at the courthouse is moving forward; and that she has a meeting with Deputy Director Katie Perez to discuss next steps. Estero pool survey will begin in a couple of months. She wrote a viewpoint to the Tribune on the Bob Jones Trail and will walk the trail this weekend.
5. **Approve Minutes from October 22, 2009 meeting.** **Commissioner Hilton** moved to agendize review of September minutes for amendments, seconded by **Commissioner Gonzales**. Motion passed 3-0. **Commissioner Nash-Karner** suggested amending item #6 in the minutes of October 22, 2009. **Commissioner Hilton** moved to accept the minutes for October 22, 2009 meeting as amended, seconded by **Commissioner Mathews**. Motion passed 4-0.

- 6. Approve Minutes from December 10, 2009 meeting. Commissioner Hilton** moved to accept the minutes for December 10, 2009 meeting, seconded by **Commissioner Gonzales**. Motion passed 3-0.
- 7. Trails Advisory Committee Report and approve new TAC Members.** Dorothy Jennings substituted for Kathy Longacre and gave the TAC report (attached). **Commissioner Hilton** asked about adding Arroyo Grande Creek Trail to Biddle Park Master Plan Review.
- 8. Proposal from San Luis Obispo Botanical Gardens – Dave Porter.** Deferred.
- 9. Update on Outstanding Trail Offers.** Jan Di Leo gave **Park Commission** an update on OTD (see attached) **Commissioner Nash-Karner** asked if acceptance of trails will lead to maintenance expense. **Dileo** said it would be minor and thought it would be helpful to describe what it means to have trails in Tier 1 or Tier 2. **Commissioner Gonzales** asked if there is a time from accepting into inventory and opening the trail. **Dileo** said they would have to provide connectivity and improvements before opening them. **Commissioner Nash-Karner** asked how does the process work for acceptance. **Dileo** explained the process as outlined in staff report.
- 10. Proposition 84 Grant Opportunities and Priorities Discussion and Recommendation.** **Park Planner Shaun Cooper** gave the Park Commission an update on Prop 84 government grant opportunities. (see attached report) **Commissioner Nash-Karner** asked staff what is the normal lead time to submit a grant on time. **Dileo** explained, it takes a minimum of 80 hours of staff time, but this grant also requires community meetings, which would require more staff time perhaps up to a month. **Commissioner Mathews** asked if there is there an opportunity for a non-profit to take the lead? **Dileo** said it is possible. There was continued discussion on how and when County Park's staff pursue grant opportunities. **Curtis Black** said staff has withdrawn their recommendation to pursue the tri-W project. **Commissioner Karner-Nash** moved to discuss the next round of grants at the next meeting, seconded by **Commissioner Mathews**. **Dileo** said there are opportunities for future grants, and suggested the Park Commission agenda the item for discussion next month. Motion Passed as amended 4-0 **Commissioner Nash-Karner** asked about bringing in a consultant. **Black** said there is no money set aside for this type of consulting fee. He said staff would return next month with an update on grant opportunities.
- 11. Fiscal Year 2009-10 Mid-Year Operating Budget Reports.** General Services Agency ASM Jennifer Colvard, presented an update on mid-year operating budget. Dorothy Jennings asked about the chart and asked for an explanation of contingency expense. Colvard explained contingencies are overtime payments that are budgeted.
- 12. Update on Needs Assessment and Approval of a Commissioner(s) to Participate on the Needs Assessment Team.** **Dileo** said she provided an update at Park Commission retreat but asked at that time for a committee be created to assist with

review. **Commissioners Gonzales and Nash-Karner** volunteered and both were appointed to the needs assessment committee. Dorothy Jennings commented on needs assessment development model.

13. Approve a list of Priority Projects for 2010. **Jan Di Leo** presented a list of park priority projects. **Commissioner Nash-Karner** asked how do you prioritize projects? **Dileo** said the **Park Commission** should review and use established rating criteria. Dorothy Jennings said it might be helpful to split out funding sources. **Commissioner Nash-Karner** moved to approve the list as amended, seconded by **Commissioner Gonzales**. Motion passed 4-0.

STAFF REPORTS

14. Deputy Director's Report. **Curtis Black** said, 1) Infospherix contract will not be pursued. There was a termination for convenience. 2) Los Osos Barn project is back on track and underway. 3) Gave an update on the budget process. 4) Staff has been working with TCSD for acquisition of Templeton Park. 5) Staff has been working on establishing criteria for development of the Duvenek Property and has been working with the Duvenek family on a memorial. Staff will unveil plaque February 11, 2010. Staff asked the Park Commission if they know any community members who would be interested in passive recreation opportunities to contact staff. 6) Black gave an update on staff recruitment.

BUSINESS ITEMS

15. Approve letters of donation. None.

16. Adjourn meeting. 9:00 p.m.